



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Sector-16 C, Dwarka, New Delhi-110078, www.ipu.ac.in
[University Central Stores Department]

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F.No. GGSIPU/Central Stores (UCS)/2022-23/013

Dated: 05.04.2023

NOTIFICATION

Annual Stock Verification Boards for the year (2022-23) ending on 31 March 2023

As per approval of the Competent Authority the following Boards for Annual Stock Verification (2022-23) have been constituted regarding Machinery and Equipment/Software/other non-consumable items on the charge of University Schools/Centres. (Dwarka and East Campus)

The physical stock verification for the year ending in March 2023 is proposed to be carried out through constituted Annual Stock Verification Boards for under mentioned items held on charge of University Central Stores Branch at Dwarka Campus & East Campus.

BOARD-A

**FOR NON-CONSUMABLE ITEMS HELD ON CHARGE OF UNIVERSITY CENTRAL STORES (UCS)
AND ISSUED TO ALL SCHOOLS/DEPARTMENTS**

| | | |
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| 1. | Dr. Vijay Kumar, Dy. Registrar (Gen. Administration) | Chairman |
| 2. | Sh. Deepak Prakash, S.O., DOD | Member |
| 3. | Sh. Nalini Ranjan, PRO | Member |
| 4. | Sh. Deepak Kumar Pal S.O. (DRC) | Member |
| 5. | Sh. Sushil Kumar Upadhyaya, SO, Accounts | Member |
| 6. | Sh. Sayed Ali, GA, DSW | Member |
| 7. | Sh. Rajinder Kumar, GA, Estate | Member |

Two additional members to be nominated by respected chairman

BOARD-B

**FOR EQUIPMENT/MACHINERY/SOFTWARE'S AND OTHER NON-CONSUMABLE & CONSUMABLE
ITEMS HELD ON CHARGE OF UNIVERSITY SCHOOLS TO BE VERIFIED FOR ALL ITEMS IN THE STORE
AND LABORATORIES OF THE SCHOOLS**

| | | |
|----|---------------------------------------|----------|
| 1. | Dr. A.P. Singh, Dy. Librarian, UIRC | Chairman |
| 2. | Dr. Deepak Sharma, Cameraman, USMC | Member |
| 2. | Sh. Dinesh Nautiyal, SO, Accounts | Member |
| 3. | Sh. Pooran Singh, STA, USEM | Member |
| 4. | Sh. Gaurvendra Dwedi, STA (USBAS) | Member |
| 5. | Sh. Ajeet Pratap, TA, UITS | Member |
| 6. | Ms. Nidhi Makhija, T.A. (USBT) | Member |
| 7. | Sh. Amardeep Singh Saini, T.A. (USCT) | Member |

BOARD-C FOR EAST CAMPUS

FOR NON-CONSUMABLE ITEMS ON CHARGE OF CENTRAL STORE AND
EQUIPMENT/MACHINERY/SOFTWARE'S AND OTHER NON-CONSUMABLE & CONSUMABLE ITEMS
HELD ON CHARGE OF UNIVERSITY SCHOOLS TO BE VERIFY ALL ITEMS IN THE STORE AND
LABORATORIES OF THE SCHOOLS

| | | |
|----|---|----------|
| 1. | Dr. Pankaj Aggarwal, Deputy Registrar, Gen.Admn.. | Chairman |
| 2. | Sh. Ramesh Chand Sharma, AR | Member |
| 3. | Sh. Surya Kant Tiwari, S.O. | Member |
| 4. | Sh. Rakesh Kumar, Assistant | Member |
| 5. | Sh. Ramesh Chand T.A. | Member |
| 6. | Sh. Manoj Kumar T.A. | Member |
| 7. | Sh. Harinder Singh T.A. | Member |

To facilitate the physical verification of stock each school/department / entity will nominate one Nodal Staff by 10-04-2023 under intimation to UCS Branch, who shall accompany, coordinate and assist the respective Boards in verifying the inventory of stock received, issued, held, condemned, deficient and surplus as the case may be.

The completed proceedings shall be submitted by 30th June 2023 to UCS in prescribed format issued by UCS under applicable/ relevant GFR Rules.


(Yogesh Bhatti)
(Assistant Registrar, UCS)

Copy to:

1. AR to VC for kind information pl.
2. AR to Registrar for kind information pl.
3. Director, Incharge East Campus
4. All Deans/Directors /Branch Heads/HoDs/Hostels Wardens
5. PS to COF for kind information pl.
6. In-charge, UITS with the request to upload on the University's Website.
7. Guard File.